of the State Governments, quasi-public bodies, etc., as desire to effect their purchases through this organisation. It has accordingly been decided that the following procedure shall be followed for the registration of Cottage and Small Scale Industry Units/Firms as 'Approved Contractors' to this Directorate General:—

(*a*) The Cottage and Small Scale Industry units seeking registration with D.G.S. & D. should apply for this purpose on the prescribed form which is obtainable from the Cash Branch of this office on payment of Rs. 5 and such requests should be routed through the State Director of Industries concerned.

(*b*) On receipt of a fee of Rs. 5 a copy of the application form together with necessary enclosures will be sent to the firm/unit for completion and return to this office *through* the State Director of Industries concerned. Firms/Units will be required to submit a copy of their forwarding letter under which they submit their application to the State Director of Industries, to this office along with necessary forms duly completed. On receipt of this intimation this office will request the Inspection Wing of this Directorate General to arrange inspection of the premises/factories of the applicant firms/units in conjunction with the representative of the State Director of Industries and local representative of the Directorate General's Inspectorate concerned. The joint inspection will not be compulsory but will be undertaken where feasible. In the case of firms/units in Jammu and Kashmir State, however, it has been decided that inspection would be arranged by the State Director of Industries as there is no Inspection Unit of this Directorate General anywhere near the area. In cases where joint inspection is not possible the reports received from the State authorities will in the first instance be thoroughly scrutinised in the Inspection Wing of this Directorate General and an Inspector will later on be deputed by the Inspection Wing for joint inspection, if considered necessary.

(*c*) The State Director of Industries will recommend the application only in those cases where, in addition to the firms/units manufacturing capacity, he is fully satisfied about the financial soundness of the firm/unit applying for registration on the list of 'Approved Contractors' of the Directorate General. While forwarding firm's application with his recommendation, he will also certify that the firm's financial standing has been verified and that the firm/unit is found to be financially sound and in a position to undertake manufacture of the stores for which registration is sought, for Government requirements. Wherever possible the Directors of Industries will forward particulars as to the financial position of such firms/units including their capital outlay, bank balance, etc., so as to avoid the possibility of this Directorate General registering firms who subsequently prove to be quite incapable of undertaking contracts and making supplies thereby causing avoidable loss to Government.

(*d*) The Cottage and Small Scale Industry Units and firms will be required to produce 'Income-tax Clearance Certificate' duly countersigned by the Income-Tax Authorities of the area/State concerned.

2. The above procedure will come into force with immediate effect and the same will be reviewed, if necessary, after it has been in force for sometime.

The list of articles that can be manufactured by Cottage Industries.

1 Agricultural Machinery
2 Angola Shirting
3 Almirahs, all sorts
4 Ammunition packages, Steel
5 Badges, Naval and Air Force
6 Bolts Tower/Barrel
7 Buttons Metal
8 Badges Metal
9 Brooms sweepers
10 Bastains
11 Brushes
12 Blanketing cloth
13 Blankets ordinary, Bazaar quality, other than Barrack Blankets.
14 Buckets for Civil Departments
15 Barrack Blankets
16 Buckets for Army
17 Brick making machinery
18 Bush cloth
19 Blankets Superior
20 Bunting cloth
21 Baize cloth
22 Braided cloth
23 Bamboos, various types and sizes
24 Bamboo mats
25 Barrels wood, various sizes and types
26 Bell pushors circular wood MKI.
27 Boxes wooden ice, small medium and large
28 Boxes counter clerk
29 Boxes wooden various types and sizes
30 Boxes Bamboo pill, various sizes
31 Bed steads camp officers
32 Bevels wood
33 Boards of various kinds
34 Buckets water, wood
35 Belts Leather
36 Black Chrome Leather
37 Boots Ankle No. 1, MK. II.
38 Boots Ankle No. 9, (Rejects)
39 Boots Ankle No. 6
40 Boots Ankle Brown and Black Officers
41 Boots Ankle Chinese
42 Boots fixing knees
43 Boots Navy Pattern
44 Boots Mosquito M. S. 44
45 Boots Mosquito K.A.F.
46 Boots Gilgit
47 Bees Wax
48 Boards notice, various
49 Boxes letter various
50 Boxes various (other than wood)
51 Brassware
52 Boot Polish, Metal Polish
53 Cumblies
54 Candle wax
55 Chaplies
56 Cane Baskets
57 Copper, Joint rings
58 Carpets and Duries Woollen
59 Coir and Coir products
60 Canes and Cane wool
61 Cases wood packing Jutelac, various sizes
62 Cases wood packing, general use, various sizes
63 Cases wood packing with rope handles, different sizes
64 Cases for 2 Gallons containers
65 Cases wood packing for foodstuffs
66 Chairs, Camp officers
67 Chairs, Deck
68 Chairs carrying, invalid
69 Containers wooden various sizes
70 Cistern water drinking, stands
71 Charpoys
72 Cupboards, collapsible
73 Cups various kinds and sizes
74 Clocks
75 Call bells
76 Carpenters and Blacksmish Tools
77 Cycle components
78 Caps
79 Chevrols
80 Cash bags
81 Casein
82 Dogspikes
83 Dusters
84 Drawers Chest
85 Drums cable wood, various types
86 Dishes various kinds and sizes
87 Door handles for Railway carriages
88 Door and Window fittings
89 Dubbin
90 Emery cloth and emery paper
91 Forks Fish
92 Fringes
93 Flags
94 Fishplate ordinary and compound